

Thank you so much for your interest in the *SARC* Volunteer Services program. Volunteers are vital to *SARC's* pursuit of our mission to "...work to end domestic and sexual violence, aid its victims, and create a society free from abuse and fear." Founded in 1978 by a group of voluntary community members, *SARC* continues to rely on the services provided by our dedicated volunteers. Helpline counselors, hospital companions, and office assistants are some of the roles volunteers play in our organization, and we are always in need of new, additional volunteers to take on these responsibilities.

Enclosed please find an application, and a comprehensive brochure folder including information on *SARC's* services. Please fill out the application, and if you decide you are interested in the *SARC* Volunteer Program, please contact me to set up a date and time for an interview. The application can be mailed to the Volunteer Coordinator at P.O. Box 1207, Bel Air, MD 21014 or faxed to 410-838-9484.

All *SARC* Volunteers who will have client contact are required to complete a 30-hour Basic Crisis Response Techniques training. This training includes information on the dynamics of domestic and sexual violence, as well as methods for crisis response and intervention. Volunteers must attend all sequential sessions of training to qualify. Once this training is complete it will allow you to not only work with clients, but also help answer *SARC's* 24 Hour-Help-Line. There is a \$30.00 fee to cover the cost of the *SARC* Volunteer Training Manual, which is given to volunteers upon completion of training. Snacks and beverages are provided. Please bring your own lunch; there are also several restaurants/delis close to the office.

Another service that *SARC* provides is that of hospital accompaniment. In order to provide support and necessary information to victims of domestic and sexual violence we provide hospital companions to both Harford Memorial Hospital and Upper Chesapeake. This requires an additional 8-hour training that immediately follows the 30-Hour Basic Crisis Response Training.

The Helper position requires a 2 ½ hour orientation. This position does not involve client contact and there is no fee. The orientation is held the last Tuesday of the month from 2-4:30 pm or 6-8:30 pm. (The Helper training is scheduled on a month to month basis, so please call to register.)

Training's are held in our administrative office at 20 North Main Street, Bel Air, MD. The 30-hour training sessions are held three times per year. See attached for the next training session. Also, there is additional training for Hospital Companions, which requires the completion of the 30-hour Basic Crisis Response training and additional 8 hour training.

We are in great need for Helpline and Companion volunteers!

I hope to hear from you soon. If you have any questions, or would like any additional information, please feel free to contact me at (410) 836-8431, ext. 225 or via email at info@sarc-maryland.org.

Sincerely,

Neala Lancellotti
Volunteer Coordinator

SARC Volunteer and Staff
Crisis Response and Companion Training Dates

**SARC Volunteer & Staff
Training Dates**

September, 2010

Part One 26-hr. Crisis Response Training: 2 Saturdays and 4 evenings over 2 week period.

Monday, September 13 th	5:30 p.m. – 8:30 p.m.
Tuesday, September 14 th	5:30 p.m. – 8:30 p.m.
Saturday, September 18 th	9:00 a.m. – 4:00 p.m.
Monday, September 20 th	5:30 p.m. – 8:30 p.m.
Tuesday, September 21 st	5:30 p.m. – 9:00 p.m.
Saturday, September 25 th	9:00 a.m. – 4:00 p.m.

Part Two 8 Hour Companion Training: 3 days total, 2 evenings and one Sunday morning.

Monday, September 27 th	5:30 p.m. – 7:30 p.m.
Tuesday, September 28 th	5:30 p.m. – 7:30 p.m.
Sunday, October 3 rd	10:00 a.m. – 12:00 p.m. (@ HMH)

SARC

COMING TOGETHER TO END
ABUSE

Sexual Assault/Spouse Abuse Resource
Center, Inc.

P.O. Box 1207, Bel Air, MD 21014

410-836-8431

Fax 410-838-9484

Legal Program Fax 410-803-8178

24-Hour Helpline 410-836-8430

www.sarc-maryland.org

SARC Volunteer Application

All potential and current volunteers are subject to a background check

In order to volunteer with SARC you may not be currently using any of SARC's services.

Name: _____

Address: _____

Phone Numbers: (H) _____ (C) _____

Email: _____

Date of Birth: _____

Best way to contact you: _____

1. Have you ever been convicted of a crime? Yes _____ No _____

2. Education:

Current Schooling or Highest Degree Earned: _____

School: _____

Major: _____

3. Current Employment:

Company or Business: _____

Position: _____

How long have you worked there? _____

Related Employment: _____

Company or Business: _____

Position: _____

Primary Responsibilities: _____

4. How did you hear about *SARC* and our volunteer opportunities?

5. Please place an X in the areas that you are interested in volunteering:

(To work directly with clients on our helpline or as a hospital companion you must be at least 18 years of age)

___ 24 Hour Helpline

___ Hospital Companion

___ Fairs/Expos/Events

___ Holiday Project

___ Office/Clerical

___ Gardening/Maintenance

___ Translator

___ Other

6. Please describe any additional educational courses, volunteer work, life experiences, or work positions that you feel qualify you to be a *SARC* volunteer.

7. What would you like to gain from this experience?

8. What concerns do you have about becoming a *SARC* volunteer?

9. What other information would you like to share about yourself?

10. How much time do you plan to dedicate to volunteering? _____

11. Are you able to volunteer in the evenings and on weekends? Yes _____ No _____

12. How do you respond to and handle a crisis situation?

Please mail your application to:
Volunteer Services
P.O. Box 1207
Bel Air, MD 21014

Or Email your application to:
Volunteers@sarc-maryland.org

Or fax your application to:
410-838-9484